

St. Joseph Catholic School Registration Checklist

The following are due at the time of registration for students entering PreKindergarten – 8th:

- \$75 non-refundable registration fee per child
- Completed registration form
- Tuition agreement signed by parent/legal guardian

The following are due on or before the first day of school for Grades K-8th:

- Certificate of Child Health Examination Form (Pre-K, Kindergarten or 1st Grade, and 6th Grade, including immunization record and health history)
- Dental Form (Kindergarten, 2nd Grade, and 6th Grade)
- Eye Examination Form (K or first time enrolling in school, excluding pre-school)
- Sports Physical (if your child is playing sports and does not have a Certificate of Health Exam)
- Emergency Information Card
- Copy of Birth Certificate (Please bring in original certificate & we will make a copy - if we haven't already done so)
- Copy of Social Security Card (Please bring in the original & we will make a copy - if we haven't already done so)
- Copy of Baptismal Record (Please supply the actual day so that we can celebrate it - if you haven't already given us that information)
- Formal Agreement Page includes
 - Publicity Release Form
 - Proof of Insurance Coverage
 - Handbook Receipt Form
 - Internet Access Form
 - Textbook Loan
 - Walking Field Trip Form
- Volunteer Form
- Application for free or reduced lunch (if applicable)
- SMART Tuition Assistance Application (if applicable)

The following items are due on or before the first day of school for PreKindergarten students:

- Certificate of Child Health Examination
- Birth certificate
- Copy of Baptismal Certificate so that we can celebrate their baptismal day
- Formal Agreement Page includes
 - Publicity Release Form
 - Proof of Insurance Coverage
 - Handbook Receipt Form
 - Internet Access Form
 - Walking Field Trip Form
- Emergency information card
- Volunteer Form
- Application for free or reduced lunch (if applicable) – form available in the school office
- SMART Tuition Assistance Application (if applicable) www.smartaidforparents.com
- Our school code is #06754 – the deadline is 06/01/17
- Anyone who is planning to volunteer in ANY capacity at St. Joseph School or St. Joseph Parish must complete the Initial Child Protection Training Course and paperwork as required by the Diocese of Belleville. Please see Sara Keeley in the School Office to obtain further information.

